



**Job Title:** Trust Fundraising Intern  
**Reporting to:** Trust Fundraising Manager  
**Place of Work:** St Christopher's Hospice, Sydenham SE26  
**Contract:** 4-6 months  
**Hours of Work:** 35 hrs per week  
**Salary:** £1,190 per month

### **Job Summary**

Compton Fundraising is looking for an Intern to join our fundraising team at St Christopher's Hospice, to assist with Trust Fundraising.

St Christopher's Hospice is located in Sydenham, London and provides end of life palliative care across the boroughs of Bromley, Croydon, Lambeth, Lewisham and Southwark. It costs over £20m a year to run all of our services and the fundraising department is responsible for generating almost £9m a year.

- The role will include researching grant-makers using databases and search engines
- Matching funding opportunities to projects
- Preparing proposals
- Contributing to the strategic development of the trust team, effectively implementing own planning, budgeting and reporting objectives.
- Representing the Hospice at bespoke events, outside of normal work hours, to raise the profile of the Hospice and network with relevant trust contacts.

The Trust and Foundation Income for the Hospice is an extremely important area within fundraising. Every year £500,000 trust income supports revenue fundraising and we are currently raising £2m from trusts to support our 50<sup>th</sup> Anniversary Learning Hub capital project.

### **Person Specification**

Well presented, confident, articulate with the ability to write clearly and concisely, you will possess an open, creative, enquiring mind and have an enthusiasm for fundraising and commitment to the aims and objectives of St Christopher's Hospice.

The intern will be trained and supervised on a daily basis by experienced Compton consultants.

To apply, please send your covering letter and CV to [lwheatley@comptonfundraising.co.uk](mailto:lwheatley@comptonfundraising.co.uk) by 13 April 2018.